

TEMPLATE FOR ADDITIONAL EDUCATIONAL INFORMATION SECTION REQUIRED FOR NIH RUTH L. KIRSCHSTEIN NATIONAL RESEARCH SERVICE AWARD (NRSA) INDIVIDUAL POSTDOCTORAL FELLOWSHIP (PARENT F32) APPLICATIONS TO BE UPLOADED UNDER THE OTHER ATTACHMENTS HEADER

Instructions for this section from the Parent Announcement: *A description of the resources available to the applicant including the availability of such resources as might be associated with an Office of Postdoctoral Affairs. This information may be provided by the mentor or department chair. Include the name of the individual providing this information at the end of the description.*

[DEPARTMENT NAME]

As a member of the department, [POSTDOC] will have access to departmental, as well as University-shared equipment, resources and cores. They include, but are not limited to: [NAME EQUIPMENT, RESOURCES AND CORES HERE].

Our department promotes learning and collaboration in a number of ways. [PROVIDE EXAMPLES IN THIS SECTION, I.E. SEMINAR SERIES, OPPORTUNITIES FOR INTERACTING WITH DEPARTMENTAL AND UNIVERSITY FACULTY, FORMAL AND INFORMAL MENTORING, COURSE AND OTHER TRAINING OFFERINGS, OPPORTUNITIES TO PRESENT]

Office of Postdoctoral Affairs

The FAS Office of Postdoctoral Affairs serves over 1,000 postdoctoral scholars across the Faculty of Arts and Sciences (FAS), the School of Engineering and Applied Sciences, and all Harvard-affiliated schools, centers, and institutes in Cambridge. The Office exists to support postdoctoral scholars in working toward their career and professional development goals, to serve as a resource to campus constituents on postdoc life and work, and to build a sense of community among the postdocs it serves.

The FAS Office of Postdoctoral Affairs offers a number of valuable services to the postdoctoral community, including:

1. **Career Planning:** The Office of Postdoctoral Affairs offers career planning advice for postdocs within the first five years of their initial appointment at Harvard. Other career planning services include career counseling, tips on interviewing, CV review and advice for negotiating salary and start up packages. The Office also offers an Employer Outreach Program.
2. **Workshops, Seminars, and Events:** The Office of Postdoctoral Affairs organizes events for the postdoc community to enhance their professional and skill development. Seminars and events throughout the year may include informational interviewing, finding funding and time management workshops, networking opportunities, and academic writing lectures. Harvard also offers a training course twice annually on the Responsible Conduct of Research.
3. **Support Services:** In addition to offering an orientation for all incoming postdocs, the Office of Postdoctoral Affairs provides information on University counseling and wellness services, child care resources, housing, and social support services.
4. **Travel Funds:** Competitive Postdoctoral Awards for Professional Development (funds for conference travel) are available twice yearly through the Harvard University Office of Postdoctoral Affairs.

Name and Title of Individual Providing this Information to the Applicant: [Recommended name and title to include here is Department Chair First Name, Last Name, Chair, Department X]

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