**APPLICATION FOR PROFESSIONAL DEVELOPMENT FUNDING**

**(For tenure-track faculty appointed prior to July 1, 2010)**

***The FAS Dean will reimburse tenure-track faculty members up to $1,000 for the purpose of convening a group of Harvard or external scholars to provide feedback on scholarly works (e.g., a book manuscript or grant proposal). Reimbursements will be added to faculty members’ research accounts.***

**APPLICANT INFORMATION**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SCHOLARS WHOM YOU HAVE INVITED**

Please list the scholars from whom you received feedback and the costs associated with them.Such costs may include those associated with transportation, room, and board.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Attendee name and institution** | **Room** | **Meals** | **Transportation** | **Total** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  | **TOTAL COST:** |  |

**Please submit completed form and corresponding receipts within 60 days of the event to the Office for Faculty Affairs, University Hall, 1 South.**